

Corporate Team Member Tool Kit

women build 2020



WOMEN BUILD 2020

Everyone deserves a decent and affordable place to live.

YOU are a strong woman, with the capability and determination necessary to make a difference in the lives of families.

Your Corporate Sponsored Team guarantees your team a Women Build day on a Habitat home construction site, swinging hammers and building hope!

Habitat for Humanity's **Women Build** program promotes the involvement of women in the construction industry. Women Build works to recruit, nurture, and train women to build and repair homes to help their fellow neighbors. All participants must be 18+.

Funds raised will support Habitat for Humanity programs.

Women Build does not exclude men – it encourages women to become empowered to break down stereotypes and show what we can do when we come together!

How will Women Build impact affordable housing in our community?

First and most importantly, you are key to Habitat's mission of building homes, communities, and hope. You will come together with other women for a unique and empowering experience. You will experience team building and networking in an entirely new way, with a day filled with construction work, meals, snacks, goodie bags, and more!

During Women Build 2020, we will build/rehab two houses for hard-working low-income families in Metro Maryland.

Community Sponsors

Bank of America 🧼









RLJ Lodging Trust



Neighborhood Sponsors

Choice Hotels First Baptist Church Glenarden

House Sponsors

Boland Constellation Energy EagleBank Hensel Phelps Pepco

Bag Sponsors

Compass/Dominique Rychlik Nauticon

Beverage Sponsor Honest Tea

Women Build 2020 Individual Participant Fundraising Incentives



Actual prizes may be different from the images shown above

INDIVIDUAL FUNDRAISING IS AS EASY





The answer is always no, until you ask.

2. Follow Up

Your family and friends want to donate, they just forget.

3. Thank

Crucial step. Don't forget to thank your donors. People who are thanked are more likely to give again.



FUNDRAISING TIPS

How do I raise \$350 in one week?

Make a donation to yourself – \$50 Ask 5 family members for \$25 each – \$125 Ask 5 neighbors for \$5 each – \$25 Ask 10 friends for \$15 each – \$150

TOTAL - \$350





How do I raise \$500? That's easy!

Make a donation to yourself – \$25 Ask 5 family members for \$25 each – \$125 Ask 5 neighbors for \$5 each – \$25 Share your Classy fundraising page on social media – \$150 Ask 10 friends for \$15 each-\$150 Clean out your garage or host a bake sale-\$25

TOTAL – \$500

I want a challenge! How can I raise \$1,000 in a week?

Make a donation to yourself - \$50 Ask 5 family members for \$25 each - \$125 Ask 5 neighbors for \$10 each - \$50 Ask 15 friends for \$20 each - \$300 Share your Classy fundraising page on social media - \$250 Use our memory jogger to think of all the people you can ask a donation from. If you feel comfortable, you can ask for a bigger donation - \$100 Clean out your garage for a yard sale - \$50 Have two bake sales - \$50 Collect spare change around your house - \$25

TOTAL – \$1,000

Don't forget to ask your company about matching gifts and watch your donations double! All donations to Habitat for Humanity Metro Maryland are tax deductible.

Who do I know? MEMORY JOGGER

Friends

Childhood Friends High School friends College friends Military friends Sorority friends Bridesmaids Neighbors

Family

Parents Grandparents Siblings Aunts and Uncles Cousins Brothers- and Sisters-in-Law

Community

Bed & Breakfast Bingo Bowling Camp Chamber of Commerce Childcare Children's friends' parents Children's teachers Church, Mosque, Temple, etc Clinic Congressperson **Construction Site** Delicatessen Federal Government Garden Center Golf Course Hardware Store Health Club Hospital

Hotel Kennel Library Museum Night Club **Nursing Home** People from past jobs Pharmacy Post Office Resort Restaurant School **Tanning Salon Tennis Court** Theater Thrift Shop Volunteer Group

And...

Accountant Aerobics Instructor Alterations Attorney Baker or Caterer **Bank Teller** Bartender Bookkeeper Butcher Carpet Cleaner Chiropractor Dentist Dietician Electrician Electrolysis Engineer Engraver Exterminator Financial Planner

Interior Decorator Notary Nurse Nutritionist Office Cleaner Optometrist Painter Pharmacist Photographer **Physical Therapist** Physician Piano Instructor Plumber Publisher Reporter Security Guard Veterinarian



Women Build 2019 My Fundraising Toolbox

Online Resources and Your Own Personal Fundraising Page

1. GO TO: https://give.classy.org/WomenBuildMM2020

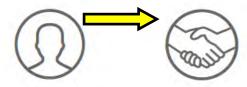
HOW TO GET STARTED

Once you are on the Habitat for Humanity Metro Maryland Women Build 2020 fundraising page you will see two large buttons on the sidebar: "Become a Fundraiser" and "Donate Now". Choose "Become a Fundraiser" so you can start raising funds.



2. The next screen will say "Start Fundraising", with two options: "Join a team" and "Create a team". Select "Join a team".

Start fundraising

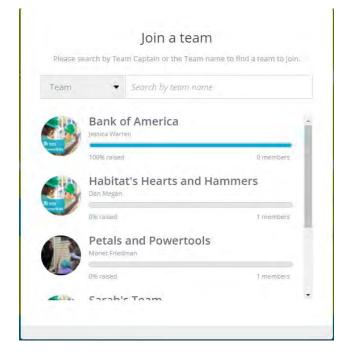




As an individual

Join a team

3. The next screen will say "Join a Team". Click your team's name or you can search by team name.



4. Create your page

| | Create your page Set your fundraising goal * | Your personal fundraising goal is set at a minimum of \$350. |
|--|--|---|
| | USD - \$ 350.00 O Your Page's Headline * | Incentives start at \$500 and prizes are awarded at each level. |
| | Lets Build!! 12/255 | However, we |
| A short URL can make it easier for people to find your team page | Set your Fundraising Page's Short URL (optional) https://give.classy.org/ExampleShortUrl | encourage you to raise more. The more you raise helps us build |
| and donate. But, it is not necessary to fundraise successfully. | Start typing It's okay to contact me in the future. | even more strength, stability and self- reliance through shelter. |
| | NEXT | |

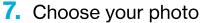
5. Create an account

| Create an acc | ount |
|----------------------------|----------------------|
| f Continue with Face | book |
| Or use your email | |
| Email * | |
| Enter your email address | |
| Create password * | |
| Create your password | Show |
| 8 characters | Inumber |
| | special character |
| NEXT | |
| By clicking I agree to the | Terms |
| Log late your acco | 100.00 |

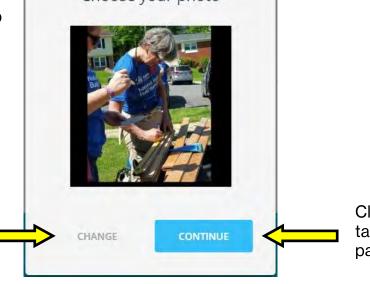
6. Complete your profile

| · | |
|-------------------------|------|
| Complete your pro | file |
| First name * | |
| What's your first name? | |
| Last name. * | |
| What's your last name? | |
| SIGN UP | |
| POWERED BY Classy | |

Choose your photo



This is the default photo for all individuals. If you would like to change it, click "Change", and upload a photo from either your computer or Facebook profile.



Click "Continue" to be taken to your team page.

Congratulations! You've made your own fundraiser page. Now, the fun begins!

To further personalize your page, add your own story. On the top right corner of your page, click on "Manager Profile". Click on "Story". Upload pictures and videos to bring awareness to your fundraising efforts.

| STORY | UPDATES |
|--|---|
| Personalize your stor This is the default story behind our video, and text to tell people why yo | - campaign, but you can make it your own. Add photos, |
| Ready to make a difference? | |
| Our individual team members have combined d team. | igital forces to create this awesome fundraising |
| Together, we are building strength, stability, self | -reliance and housing through Women Build 2020. |
| Together, we are working to empower woman to build a home, show what we can do when we co making a difference. | o break down stereotypes, learn the skills needed to me together and most importantly, have fun |
| Want to help? | |
| Support by making a donation to our team. The sure that it will benefit a great cause! | process is fast, easy, and secure and you can be |
| Come join the squad! | |
| team-work [teem-wurk] noun | Click on the image or video icon to |
| B I U TI- 🖬 🖬 🧹 | upload your picture and/or video link |

CONGRATULATIONS! YOU'VE MADE YOUR PERSONAL FUNDRAISING PAGE. NOW WHAT?

This is what a personal fundraising page looks like. Customize it to make it your own. Add a profile picture and edit the **"My Story"** section to give your profile a personal twist. Tell your friends and family about Women Build, Habitat's mission, and why you are fundraising for Habitat for Humanity Metro Maryland! You can update your donors, family, and friends on your fundraising progress by adding pictures, videos, or text using the **"Manage"** button on your page.

| gWo | men Transfo | rming LivesBuilding Hope | |
|------------|--|---|---|
| 200 | Habirt | Fundraiser Fundraiser's Name | Share 🛉 🎔 💌 |
| ATT H | bitat a | \$175 Raised | \$350 DONATE |
| | The second second | Lets Build!! | |
| My Team | Team's Name \$0 / \$3,000 | STORY | UPDATES 1 |
| Campaign | | Thanks for visiting my fundraising page | L |
| fr 1995 36 | Women Build 2020 Habitat Metro Maryland | Please help me build strength, stability, self-reliance and housi making a donation through my page. | ng through the Women Build 2020 effort by |
| | \$45,000 / \$250,000 | The process is fast, easy and secure. Thanks so much for your this page to any friends you think might be interested in donat | |
| | | | |
| | | Leah E. Melo Latest Update | |
| | | Update #1 Wed Jan 08 2020 10:17:23 GMT-0500 | |
| | | $\heartsuit \circ \heartsuit \circ$ | READ UPDATE > |

WHAT DOES A TEAM PAGE SHOW?

This is the "Habitat's Hearts and Hammers " team page. It's very similar to a personal fundraising page. It also has a sharing toolbar, the "About" sidebar, a place for the team to share its story, and information tracking the team's progress towards its goal. The Fundraiser's sidebar tracks team ranking and each team member's fundraising.

| R Habitar | ableat and a | Team Page () Captain Ceptain Team's Nam Its Time To Build! | Name I C | | Share 🛉 У 💌 |
|--|--------------|---|--------------------------------|-----------------------------|-------------------------------|
| - Ball | 1 | LEAD | DERS | MEMB | ERS 0 |
| JOIN TEAM | л | WEEKLY WINNER | MOST RAISED | MOST DONORS | MOST ACTIVITY |
| DONATE | | | | | |
| \$700 Raised | \$3,500 | Bob Robertson \$725 raised this week | Rick Dickens | Alice Allison | Liz Elizabeths 74 Comments |
| ampaign Women Build : 26 Metro Marylar | | | | | |
| \$45,000 / \$250,000 | | STC | DRY | UPDA | TES 1 |
| P Team Rank | See all | Ready to make a | difference? | | |
| 1. Team's Name | \$0 | Our individual team memb | ers have combined digital | forces to create this aweso | me fundraising team. |
| 2. Another Team \$0 3. Team Three \$0 | | Together, we are building s | trength, stability, self-relia | nce and housing through W | /omen Build 2020. |
| | | | o empower woman to bre | | |

Want to help?

Support by making a donation to our team. The process is fast, easy, and secure... and you can be sure that it will benefit a great cause!

FREQUENTLY ASKED QUESTIONS

For more FAQs please visit the Classy Help Center at http://www.classy.org/help-center/basics

Do I need construction experience or expertise?

Absolutely not. No construction experience required. We will provide you with all the safety gear, tools, and know-how you will need. Our talented volunteer Crew Leaders will show you the ropes.

Can I join more than one team?

You can only associate your personal fundraising page with one team.

What happens when someone donates directly to a team's page?

The money donated directly to a team page is reflected in the team page total. It is **NOT** reflected in any of the individual team members' totals. If you want a donation to show up in your personal total AND the team total, you should have the donor contribute through your personal page.

If I donate to an individual or team fundraising page, who will have access to my information?

When you make a donation through an individual or team fundraising page,

HFHMM will have access to your contact information. If you contribute through a personal fundraising page, then the person that created that page will have access to a report with your contact

information. If you contribute through a personal fundraising page associated with a team or if you contribute directly to a team fundraising page, then the person that created the team page will also have access to a report with your contact Information.

What if I don't want to fundraise and just want to donate the \$350 so that I can participate in Women Build?

No problem! You still need to "become a fundraiser" and make the donation to your page.

Can youth volunteer at the build site?

Children and youth of all ages can assist with fundraising efforts, however, participants on the build site must be 18 years or older. However, we do have other volunteer opportunities for our younger supporters. Contact us for more information.

What if someone can only stay half the day?

We strongly encourage participants to stay the entire day (8:30 am – 3:00 pm) as they will feel a greater sense of accomplishment and take part in all the perks the day has to offer. In the event of an emergency, we do understand and ask that you contact the Habitat staff as soon as possible.

How does Habitat empower women?

We at Habitat have the ability to provide opportunities for hands-on learning, and given these tools, women can succeed in changing their communities. Nationally, more than 60% of Habitat for Humanity's projects are homes to female head of households. Due to skills they learn while building their Habitat home, these women are better equipped to maintain their homes, and consequently, more confident in their ability to cope with day-to-day situations.

WHAT IF MY SUPPORTERS WANT TO MAKE THEIR DONATION IN THE FORM OF CASH OR A CHECK?

While the online fundraising tool is very handy, cash and checks are welcome, too! Just provide the donation form (on the next page of this packet) to your donors. **Donations should be sent to Habitat for Humanity by June 30th 2020.** All checks should be made out to Metro Maryland Habitat for Humanity, with "Women Build (or WB)" and the participant's name written in the memo line. When you send funds given to you to Habitat, please include a copy of this donation form because we want to be sure to credit you for the gifts! Your cash/checks will be credited to your web page as "offline" donations.



Women Build Donation Form

Thank you for supporting me as part of the Habitat for Humanity Metro Maryland Women Build. Please complete and mail this form along with your donation to:

| Habitat for Humanity Metro Maryland ATTN: Women Build 8380 Colesville Road, Suite 700 Silver Spring MD 20910 |
|---|
| Name of team you are supporting: |
| Your Name: |
| Address: |
| City State Zip |
| Email Phone Number: |
| Amount of support: \$ |
| Method of payment: |
|] Cash] Check (please indicate Women Build on the memo line) |
| f you'd like to make your donation by credit card, please make the donation on the Classy website: |
| http://give.classy.org/WomenBuildMetroMD2020 |

Thank you for your support of Women Build!



Empowering Women. Transforming Lives. Building Hope. women build 2020

We look forward to building with you!

If you have any questions, reach out to one of the staff listed below:

Jeff Dee Paige Beyer Lisseth Orellana Director of Development Corporate Relations Manager Special Events Manager

Send all questions to WomenBuild@habitatmm.org

